AHRT Phone Conference Minutes

12/11/2015

*In Attendance: Alison Clemens, Robert Riter, Lorraine Madway, Kelly Kolar, Eric Stoykovich*

1. Council updates
	1. November meeting update
		1. Bylaws change was accepted
		2. Council conference call in January
		3. **AC will email Helen with the question about the working group/subcommittee and articulate what the group would be doing**
2. Newsletter / publication venue
	1. Discussion of survey feedback report (attached)
		1. ES suggested creating an advisory board with the people who said that they were interested in helping us
		2. RR asks if this can be a subcommittee? They could a) develop a newsletter and b) develop the branch of the publication regarding research. We could also use the term “working group.” RR offered to take the lead on coordinating the working group on a research publication
		3. Quarterly newsletter with an annual research issue? LM noted that this was a good pace
	2. Discussion of Robert's notes (also attached)
		1. We previously noted that a research notes model might be helpful for documenting institutional histories
		2. RR summarized the notes document, which provides examples. ES notes that “Notes and Queries” may serve as a good model
		3. **We discussed format – PDF? HTML? Or another dynamic platform? ES will send examples of this**
		4. RR suggested contacting Chris Prom, since it’s a proposed publication under the aegis of SAA (**Steering Committee will do after the first of the year**)
3. Updates on bibliographies
	1. Review bibliography together
		1. KK asked about formatting for the bibliography; we discussed style, etc.
	2. Discuss opening submissions up to membership for these countries
		1. ES explored and identified some possible experts; he identified 20-25 entries as the high end for numbers
	3. **We’ll all continue working on the bibliography; ES and others will contact experts**
4. Wikipedia edit-a-thon update
	1. **AC will email the information she compiled and post the document to the AHRT microsite**
5. AHRT SAA 2016 program
	1. Programming
		1. **ES will confirm with HWS that we can put out a call for papers**
		2. Discussion of possible speakers – we could put out a general call and also target particular individuals we think may be appropriate for this? RR talked about Birmingham; LM mentioned Charleston, South Carolina
	2. Publicity
		1. We would need to get any text to Carlos Salgado, Felicia Owens, Nancy Beaumont between January 15-February 1